

Minutes of the Committee of the Whole Meeting held Electronically via the Board Room, located at 175 Ingram Street, Duncan BC, on Wednesday, February 23, 2022 at 9:33 AM.

**PRESENT:**

Chair A. Siebring  
Director S. Acton\*  
Director L. Iannidinardo\*  
Director K. Kuhn\*  
Director B. Maartman\*  
Director I. Morrison  
Director B. Salmon\*  
Director L. Smith\*  
Director M. Staples\*  
Director D. Toporowski\*  
Director M. Wilson\*  
Alternate Director C. McNeill  
Alternate Director C. Justice\*  
Alternate Director K. Sandhu\*

**ALSO PRESENT:**

B. Carruthers, Chief Administrative Officer\*  
A. Legault, Corporate Officer  
M. Boysen, General Manager, Engineering Services\*  
A. Kjerulf, General Manager, Land Use Services \*  
J. Elzinga, General Manager, Community Services\*  
B. Farquhar, Manager, Parks & Trails \*  
B. Mohan, General Manager, Corporate Services \*  
C. Yates, Manager, Finance Operations  
N. Wehner, Chief Financial Officer \*  
M. Grieder, Emergency Telecommunications Coordinator\*  
A. Tokarek, Asset Coordinator\*  
R. Barnhouse, Secretary III  
C. Convery, Systems Support Technician

\* participated remotely

**ABSENT**

Director K. Marsh  
Director T. McGonigle  
Director A. Nicholson  
Director A. Stone

**APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**M1** Committee of the Whole Meeting of January 26, 2022

**It was moved and seconded that the minutes of the Committee of the Whole meeting of January 26, 2022 be adopted.**

**MOTION CARRIED**

**M2** Special Committee of the Whole Meeting of January 27, 2022

**It was moved and seconded that the minutes of the Special Committee of the Whole meeting of January 27, 2022 be adopted.**

**MOTION CARRIED**

**REPORTS**

**R1** Report from the Emergency Management Division Re: Community Emergency Preparedness Fund 2022 Emergency Operations Centre Grant Application

**It was moved and seconded that it be recommended to the Board on February 23, 2022 that a grant application in the amount of \$130,000.00 be submitted to the Union of British Columbia Municipalities Community Emergency Preparedness Fund Initiative for the purchase of a mobile Emergency Operations Centre.**

**MOTION CARRIED**

**R2** Report from the Emergency Management Division Re: Renewal of Central Island 911 Service Partnership Agreement

**It was moved and seconded that it be recommended to the Board on February 23, 2022 that the 5-year partnership agreement between the Cowichan Valley Regional District, Regional District of Nanaimo and the City of Nanaimo for the purposes of 911 Service delivery, be approved.**

**MOTION CARRIED**

**R3** Report from the Legislative Services Division Re: Board Orientation Input, was received for direction.

The Committee provided input on Board orientation for the 2022-2026 term of office.

**R4** Report from the Parks & Trails Division Re: 2021 CVRD Parks & Trails Visitation Summary, was received for information.

**R5** Presentation from the Engineering Services Division Re: Corporate Strategic Asset Management Plan Implementation Update, was received for information.

**ADJOURNMENT**

**11:29 AM**            It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 11:29 AM.

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Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_